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**47th Annual General Meeting**

29 Sep 2022 (Thursday)

2000h

Venue

Online via Zoom  
(link to be sent to member and published on website prior to AGM)

The Singapore Institute of Aerospace Engineers is a non-profit organization dedicated  
to aviation safety and promoting aerospace technology

**Annual Report 2022**

**01 Apr 2021 to 31 Mar 2022**

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# MESSAGE FROM THE PRESIDENT

Dear Members

FY 2021/22 will be remembered as the transition to post-Covid era for aviation. We took a brave step forward to proceed with SATEC2022 a year ago. But we still had to scramble for resources to strengthen our admin to be ready to capture the opportunities for SIAE to play new roles to fulfil our mission. The financial impact from the loss of ATTC is most heavily felt in our inability to employ permanent full-time staff.

We are fortunate to have Ms Tan Xi Min and Ms Ngiam Mei Ken to accept short term contracts to help us through the critical period. Committee Member Leon Chua, Hon Secretary Yong Kit Meng and Asst Hon Secretary Lim Poh Ghee have taken on new responsibilities and had to resign from the ExCo due to work demands. I thank them for their contributions, even for a short period in the ExCo.

On the bright side, we have received many requests for training and consultancy. Fortunately, we have Nicholas Tan and Vincent Chia who had just joined us and spearheading our effort to build up SARC to capture the opportunities at our doorstep.

We hope to get approval from the AGM to establish Singapore Aerotech Resource Centre (SARC) as a new business entity. We are seeking investors to take up stakes in SARC. Currently we have WingsOverAsia (WOA) and Jupiter Innovation (JI) as our partners. WOA will provide facilities and office space while JI will develop our E-Learning Platform.

I am optimistic that SARC is the way forward for SIAE to play its role to build a strong Aviation Culture of our Next Generation Aerospace Professionals (NGAP) to flourish.



Lim Yeow Khee *BBM*

*Hon F.SIAE, FRAeS, Adj Assoc Prof, NTU*

President, SIAE

# EXECUTIVE COMMITTEE 2021 TO 2023

|  |  |  |  |
| --- | --- | --- | --- |
| C:\Users\YK\AppData\Local\Microsoft\Windows\INetCacheContent.Word\LIM YEOW KHEE.PNG | **President**  Lim Yeow Khee |  |  |
| https://siae.org.sg/wp-content/uploads/2020/12/MikeDaniel_incorpjet_cropped.jpg | **1st Vice-President**  Michael Daniel | Vacant | **2nd Vice-President** |
| https://siae.org.sg/wp-content/uploads/2022/01/Yong-Kit-Meng.jpg | **Honorary Secretary**  Yong Kit Meng | https://siae.org.sg/wp-content/uploads/2022/01/Lim-Poh-Ghee.jpg | **Assistant Honorary Secretary**  Lim Poh Ghee |
| https://siae.org.sg/wp-content/uploads/2022/01/Teo-Chee-Seng.jpg | **Honorary Treasurer**  David Teo Chee Seng | https://siae.org.sg/wp-content/uploads/2022/01/Alan-Lim-Swee-Heng.jpeg | **Alan Lim Soon Heng**  Assistant Honorary Treasurer |
| https://siae.org.sg/wp-content/uploads/2022/01/Hoong-Goon-Fong.jpg | **Committee Member**  Fong Hoong Goon |  | **Committee Member**  Kelvin Ong Chin Peng |
|  | **Committee Member**  Leonidas Chua Chin Teck | http://siae.org.sg/wp-content/uploads/2013/09/mike.png | **Committee Member**  Michael McComack |
| https://siae.org.sg/wp-content/uploads/2022/01/Yasantha-Pathirana.jpg | **Committee Member**  Yasantha Pathirana | Vacant | **Committee Member** |

# EXECUTIVE COMMITTEE ATTENDANCE RECORDS

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Role** | **Name** | **Term of Office**  **1apr 2021 – 31dec 2022**  **Total of 5 Meeting**  **Venue: Virtual** | **Attendance**  **Rate** |
| 1 | President | Lim Yeow Khee | 5 | 100% |
| 2 | 1st Vice-President | Mike Daniel | 3 | 60% |
|  | 2nd Vice-President | Vacant |  |  |
| 3 | Hon. Secretary | Darrel Chua Kim Seah | 5 | 100% |
| 4 | Asst H. Secretary | Jonathan Chan | 1 | 20% |
| 5 | Hon. Treasurer | Cai Zhuo Han | 0 | 0% |
| 6 | Asst H. Treasurer | William Goh | 4 | 80% |
| 7 | Member | Chen Pai | 0 | 0% |
| 8 | Member | Kelvin Ong Chin Peng | 5 | 100% |
| 9 | Member | Leonidas Chua Chin Teck | 4 | 80% |
| 10 | Member | Lim Chui Ping | 3 | 60% |
| 11 | Member | Mike McCormack | 4 | 80% |
| 12 | Member | Toh Mun Wah | 5 | 100% |

Remarks: Vacancy 1 (2nd Vice-President)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **#** | **Role** | **Name** | **Term of Office**  **1jan 2022 – 31mar 2022**  **Total of 8 Meeting**  **Venue: Virtual** | **Attendance**  **Rate** |
| 1 | President | Lim Yeow Khee | 8 | 100% |
| 2 | 1st Vice-President | Mike Daniel | 4 | 50% |
|  | 2nd Vice-President | Vacant |  |  |
| 3 | Hon. Secretary | Yong Kit Meng | 6 | 75% |
| 4 | Asst H. Secretary | Lim Poh Ghee | 7 | 88% |
| 5 | Hon. Treasurer | David Teo Chee Seng | 5 | 63% |
| 6 | Asst H. Treasurer | Alan Lim Soon Heng | 7 | 88% |
| 7 | Member | Fong Hoong Goon | 7 | 88% |
| 8 | Member | Kelvin Ong Chin Peng | 5 | 63% |
| 9 | Member | Leonidas Chua Chin Teck | 5 | 63% |
| 10 | Member | Mike McCormack | 7 | 88% |
| 11 | Member | Yasantha Pathirana | 7 | 88% |
|  | Member | Vacant |  |  |
|  | Member | Vacant |  |  |

Remarks: Vacancies 3 (2nd Vice-President; Committee Members 2)

|  |  |  |  |
| --- | --- | --- | --- |
| **COMBINED ATTENDANCE** | | | |
| **#** | **Name** | **%** | **Attd** |
| 1 | Darrel Chua Kim Seah | 100% | 5/5 |
| 2 | Lim Yeow Khee | 100% | 13/13 |
| 3 | Toh Mun Wah | 100% | 5/5 |
| 4 | Fong Hoong Goon | 88% | 7/8 |
| 5 | Lim Poh Ghee | 88% | 7/8 |
| 6 | Yasantha Pathirana | 88% | 7/8 |
| 7 | Alan Lim Soon Heng | 88% | 7/8 |
| 8 | Mike McComack | 85% | 11/13 |
| 9 | William Goh | 80% | 4/5 |
| 10 | Kelvin Ong Chin Peng | 77% | 10/13 |
| 11 | Yong Kit Meng | 75% | 6/8 |
| 12 | Leonidas Chua Chin Teck | 69% | 9/13 |
| 13 | David Teo Chee Seng | 63% | 5/8 |
| 14 | Lim Chui Ping | 60% | 3/5 |
| 15 | Mike Daniel | 54% | 7/13 |
| 16 | Jonathan Chan | 20% | 1/5 |
| 17 | Cai Zhuo Han | 0% | 0/5 |
| 18 | Chen Pai | 0% | 0/5 |

# ADVISORY COUNCIL

|  |  |  |  |
| --- | --- | --- | --- |
| **CHAIRMAN** |  | **MEMBER** |  |
| C:\Users\YK\AppData\Local\Microsoft\Windows\INetCacheContent.Word\LIM YEOW KHEE.PNG | **LIM YEOW KHEE**  Managing Director  LYK Aerospace (S) Pte Ltd *President, Singapore Institute of Aerospace Engineers* |  | **ER PROF CHEW YONG TIAN**  Adjunct Professor  National University of Singapore |
| **MEMBERS** |  | **MEMBERS** |  |
|  | **TAY TIANG GUAN**  Deputy Director General  Civil Aviation Authority of Singapore | C:\Users\YK\AppData\Local\Microsoft\Windows\INetCacheContent.Word\CHAN WING KEONG.JPG | **CHAN WING KEONG**  Advisor *Transport Safety Investigation Bureau* |
|  | **GORDON DUPONT**  Systems Safety Services, Canada |  | **LIM HOCK SAN**  Retired – Former CEO UIC |
|  | **SIA KHENG YOK**  Chief Executive *Association of Aerospace Industries (Singapore)* |  | **MERVYN SIRISENA**  Chairman  *SIA Engineering (PHP) Corporation* |
|  | **IVAN NEO**  Executive Vice President  SIA Engineering Company | C:\Users\YK\AppData\Local\Microsoft\Windows\INetCacheContent.Word\FRANCIS CHEONG-CROPPED.JPG | **ME8 FRANCIS CHEONG**  Head *Air Engineering and Logistics (RSAF)* |
|  | **CHAN WING KEONG**  Advisor, Transport Safety Investigation Bureau, Ministry of Transport |  | **JEREMY CHAN**  Senior Advisor  Hexagon Development Advisors |

With the Covid-19 restrictions and the lack of significant events, we did not attempt to convene any Advisory Committee Meeting during the year. The current Advisory Council was formed in 2013 with the President concurrently serving as Chair. The projected SIAE transition to new leadership did not happen and the President continued to Chair the Advisory Council.

# MEMBERSHIP

5.1 Corporate Members as at Mar 2022

1. Aerospec Supplies Pte Ltd

2. Diamond Aviation Pte Ltd

3. Swagelok Singapore Valve & Fitting Pte Ltd

4. Singapore University of Social Science

5. SIA Engineering Company

5.2 Membership as at 31 Oct 2021

|  |  |  |  |
| --- | --- | --- | --- |
| Category | Membership count | |  |
| Corporate | | 5 |  |
|  | |  |  |
| Ordinary | | 103 |  |
| Honorary Fellow | | 32 |  |
| Fellow | | 4 |  |
| Associate Fellow | | 4 |  |
| Associate | | 6 |  |
| Total individual Members | | **153** |  |
|  | |  |  |
| Life Members (from all categories) \* | | 41 |  |
| Student (including ATTC student Members) | | 3 |  |
| Technician | | 0 |  |

Remarks: Life Membership is not a membership category. It is a privilege granted to long serving members who have met the criteria for Life Membership.

|  |  |  |  |
| --- | --- | --- | --- |
| **5.3 Membership as at 30 Jun, 2022** | | | |
| **Category** | **Active** | **Lapsed** | **Total** |
| Ordinary | 34 | 37 | 71 |
| Hon Fellow | 17 | 0 | 17 |
| Fellow | 4 | 4 | 8 |
| Assoc Fellow | 1 | 3 | 4 |
| Associate | 4 | 5 | 9 |
| Technician | 0 | 0 | 0 |
| Student | 4 | 5 | 9 |
| **Total Individual** | **64** | **54** | **118** |
| Corporate | 5 | 0 | 5 |

# FINANCIALS

**Income Statement:**

Total revenue $164,183.97 and Total Expenses $156,084.42 with net profit of $8,099.55.

Major revenue was generated from SATEC with gross profit of $17,843.29. The others were from members’ subscription $2,308, corporate subscription $2,500.

Major expenses were staff salaries $9,693; Accounting fee $988; Software $848.43; Printing & Stationery $521; Bank / Credit Card services $484.96.

**Balance Sheet:**

Bank balance of $11,120.32 and other receivables $500/- stood at $11,620.32 in total assets

Loan from members $31,000/- and advance subscription $548/- amounted to $32,925 in current liabilities.

Total Equity at -$21,304.68

# SOURCE OF REVENUE

SATEC has been our main source of revenue, but it happens only every 2 years. Members subscription is insufficient to cover operating cost. We have survived with corporate sponsorships of most events. Café Aeronautique, a networking event for members, is self-supporting through sponsorships. Aviation Safety Competition (ASC) held annually does not generate revenue, but the Institute takes the lead to organise this event every year as a service to the aviation industry.

Plans are afoot to hold Café Aeronautique once every 2 months, now that businesses are picking up with COVID subsiding.

# AIR TRANSPORT TRAINING COLLEGE (ATTC)

As of 19 Jun 2021, SIAE has sold its 100% shares of Air Transport Training College Pte Ltd (ATTC) to Vaayu Pte Ltd for SGD10,000 with Vaayu taking over all debts, losses and other liabilities of ATTC. All paperwork and transfer of shares by SIAE Trustee, Mr William Goh, have been completed.

# SINGAPORE AEROSPACE TECHNOLOGY & ENGINEERING CONFERENCE (SATEC 2022)

The bi-annual event jointly organised by Republic of Singapore Airforce (RSAF) and SIAE was held on 16 Feb 2022 (Wed) at Suntec Singapore Convention & Exhibition Centre, during the Singapore Air Show. The theme, “Innovate Beyond the Horizon” focussed on the sustainability of air travel in the midst of the fight against COVID19, which presents new opportunities for innovation and the spur to adopt Industry 4.0 technologies.

The Guest of Honour was Senior Minister of State for Defence, Mr Heng Chee How. Co-Chair from SIAE was Mervyn Sirisena. The conference provided a platform for researchers and engineers from both academia and industry to present and discuss key developments and advancements in aerospace technology and engineering. The morning plenary session saw presentations by speakers from different backgrounds presenting their research findings, with breakout workshops sessions in the afternoon.

The ground work took 2 months in preparation with weekly working committee meetings led by Mike Daniel and Lim Chui Ping. Sponsors secured were:

**Silver Sponsors**:

1. SIA Engineering Company (SIAEC)
2. ST Engineering
3. Pratt & Whitney
4. Jupiter Innovation/RHE Southern Ltd ($10K)

**Sponsors:**

1. Diamond Aviation
2. Aerospec

50 physical and 80 virtual seats were sold $1,487.50. Cost was shared at 80% RSAF and 20% SIAE. Students tickets were subsidised at $30/- instead of $50/-.

Positive feedback was received from FAA with attendees asking for lectures notes and videos.

# AVIATION SAFETY COMPETITION

**Organising Committee**

|  |  |  |
| --- | --- | --- |
| **Name** | **Company** | **Role** |
| Leonidas Chua Chin Teck | Singapore Polytechnic | Chairman |
| Lim Yeow Khee | SIAE | President |
| Kelvin Ong | Singapore Polytechnic | Senior Lecturer |
| Lim Chui Ping | Changi General Hospital | Dy Director, CHART–Care Transformation |
| Angel Ji | PJE Group Pte Ltd | Managing Director |
| Arnel De Leon | PJE Group Pte Ltd | International Marketing Manager |
| Tan Chu Hiang | Heavy Maintenance Sgp Sves | Managing Director & CEO |
| ME7 Tay Gek Peng | HQ RSAF | Dy Head – Air Engineering & Logistics |

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The **Aviation Safety Competition** (ASC), Category B, completes the 5th Series, with the theme – “Flying with Computers”. ASC is aimed at generating interest in aviation and reaching out to students from schools, polytechnics, colleges and universities to build a strong aviation culture for our Next Generation of Aviation Professionals (NGAP). A total of 21 teams comprising 76 students participated of which 5 teams were selected to present at the Finals.

**Finals and Award Ceremony - 30 Jan 2021**  
The Guest of Honour for the Virtual Award Ceremony was Mr Chua Hock Hai (Senior Vice-President, HR) from SIA Engineering Company. Mr Chua, together with Michael Daniel (Managing Director of Aviation Insight), and ME7 Tay Gek Peng (Dy Head, RSAF HQ, Air Engineering and Logistics) formed the panel of judges for the finals.

The results of the Finals were:

|  |
| --- |
| **AVIATION SAFETY COMPETITION 2021** |
| **1ST PLACE -NTU AEROSOC / NANYANG TECHNOLOGY UNIVERSITY** |
| Reine Soo Jie Yi |
| Coral Lim Chu Yu |
| Mohammed Adnan Azam |
| **2ND PLACE - SIMP AERO / SINGAPORE POLYTECHNIC** |
| Voon Zhi Kai Tristan |
| Chua Sheryuk Alpheson |
| Thanashwar Sugumar |
| **3RD PLACE - NTU ENGINEERS / NANYANG TECHNOLOGY UNIVERSITY** |
| Jefri Tan |
| Timmothy Liu |
| Darrens Sanders Tanuwidjaja |
| Marcus Neo Zi Chao |
| Kenzhi Iskandar Wong |

The video recording of the finals is available at: <https://www.youtube.com/watch?v=8u9qsawgStE>

The organizing committee would also like to thank the sponsors for their generous support:

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# AVIATION SAFETY CULTURE

1. SIAE is signatory to the Singapore Aviation Charter launched by CAAS in Jan 2022. SIAE President participated in the launch video. SIAE will continue to participate actively in activities organised by CAAS to promote Aviation Safety. This is aligned to SIAE’s mission to build a strong Aviation Culture for our NGAP to flourish.
2. SIT-University of Glasgow / Royal Aeronautical Society, Singapore Branch, webinar was conducted on 3 Mar 2022. Members were in attendance to support event.
3. Oct/Nov 2021 – a virtual online Café Aeronautique was held with the Royal Aerospace Society of the UK.

# EVENTS

There was no Café Aeronautique held during this period due to COVID restriction.

WorldSkills Singapore (WSS) & WorldSkills ASEAN

Exco discussed the possibility of participating in the above event as invigilators for the 3-day competition.

Singapore Aerospace Technology Leadership Forum 2022

ExCo members were encouraged by the President to attend the forum as it helps to build connectivity for the Institute.

# STUDENT CHAPTER

SIAE formed a Student Chapter, headed by Kelvin Ong, to cater to the needs of students doing aviation and related courses in Singapore. NTU Aerospace Society took the lead to kick-off with the virtual event “Why Aviation” on Sep 4-5, 2021. The President was the keynote speaker. The event received very good feedback from participants.

# SIAE CONSULTANT PTE LTD

1. SIAE Consultant Pte Ltd set up in Jun 2017, is the wholly-owned subsidiary of SIAE with Jeremy Chan (Chairman), Chow Kok Wah and Lim Yeow Khee as Directors. On receiving notification from ACRA on 22 Jun 2022 to deregister SIAE-C due to no-activity, Jeremy and Chow Kok Wah resigned from the Board, leaving Lim Yeow Khee as the sole Director. SIAE successfully lodged an objection to the de-registering on 29 Jun 2022. On 29 Aug 2022, ACRA approved our request to change the name to Singapore Aviation Resource Centre (SARC).

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1. SIAE Consultant’s main contribution was seeking interested buyer for ATTC and concluding the sale of ATTC to Vaayu Pte Ltd on 19 Jun 2021 for token sum of $10K. All debts and liabilities were taken over by Vaayu.
2. Payment was made to Ruth Chia & Co for an agreement drafted between ATTC & SIAE which did not materialise. Ruth Chia & Co (Ms Florence Chew) has since relinquished the role as legal advisor to SIAE.

# VORTEX

1. The Feb 2022 Special issue of Vortex on SATEC was distributed to all Institute of Higher Learning and the Aviation Safety Charter (ASC). The content highlighted the SATEC story, details of the AGM, introduction of ExCo members and the SATEC programme with special acknowledgement of our sponsors.
2. Vortex publication was suspended because of inadequate admin support. We hope to revive Vortex soon as it is an important channel to reach out to our members and aviation enthusiasts.

# IMPROVEMENTS TO IT SYSTEM & COMMUNICATION

1. Web hosting – Switched contract to Exabytes costing $287.64 for 3 years instead of current at $500/- per annum. There was also a 1-time migration of $100/-. Unfortunately, in the process some old records were lost. Under new system, only ExCo members were able to retain use of the old web mail.
2. To enhance and improve communication and exchange of ideas, a ‘Members Only’ forum tab was set up on the website. Mailchimp was also integrated into WordPress membership system for marketing purpose.
3. We would like to record our appreciation to Darrel Chua, our former Hon Secretary for his expertise and hard work to incorporate many of our admin functions into the IT system, resulting in more efficient operation and reduced cost.

# TRAINING DEMANDS

The President updated ExCo on changes on the horizon with aerospace training and developments needs in Singapore and in the region. SIAE has nurtured and led in the area of education and skills-set necessary to build the aerospace industry in Singapore over the last 47 years. COVID made a dent and caused a halt in the exponential growth of the industry over the last 3 years, but things are picking up again in 2022. There is now a pent-up demand for experiential training for new start-ups ventures locally as well as regionally. SIAE is positioned to ride this new wave with its pool of experienced engineers and managers. In this direction, collaborations have been initiated with various entities:

1. NTUC Union – Proposal submitted to NTUC on 18 Mar 2022 for cultural immersion course for MRO technicians
2. Singapore Aviation Academy – request for lecturers for Human Factors training
3. NTU – MSc in Aviation Management – need expertise
4. SIA – RFP Airline Industry course
5. SIT – Aero B.Engrg – lecturers
6. NTU PACE / COMAC – Executive training programme for Senior Executives in the PRC
7. NTUC Learning Hub – General Assembly course (more details below) for school leavers
8. WingOverAsia – agreement reached for SIAE to locate office and use of classroom for training

# GENERAL ASSEMBLY

Set up in 2011 due to poor match of graduates in the IT industry. Purpose is:

1. Close skills gap
2. Pioneer education & career transformation
3. Foster flourishing community of professionals pursuing careers they love

Since 2011 it has grown into a global learning experience with campuses in 20 cities & over 35,000 graduates worldwide. It helps to build a professional community of individuals and companies through education & strategic career connection.

SIAE has the resources to do ‘General Assembly’ model for Singapore Aerospace Industry.

There is an immediate need to build up SIAE admin and operation staff to realise this potential.

# 46th AGM 11 NOV 2021

1. 30 were in attendance. As there was no nomination for President, a special resolution was approved to re-appoint Lim Yeow Khee for another 2-year term from 2021-2023 (the constitution limit for President’s tenure is 6 years).

Executive Council for 2021-2023:

|  |  |
| --- | --- |
| **Role** | **Name** |
| President | Lim Yeow Khee |
| 1st Vice-President | Michael Daniel |
| 2nd Vice-President | Vacant |
| Honorary Secretary | Yong Kit Meng |
| Assistant Honorary Secretary | Lim Poh Ghee |
| Honorary Treasurer | David Lim Chee Seng |
| Committee Member | Leonidas Chua |
| Committee Member | Michael McComack |
| Committee Member | Kelvin Ong |
| Committee Member | Fong Hoong Goon |
| Committee Member | Yasantha Pathirana |
| Committee Member | Vacant |

1. The institute operated from 2019 to May 2022 without any full-time staff. ExCo volunteers had to worked very hard, wearing many hats to keep us going. Such was the case with Darrel Chua who made exceptional contribution at a time of pressing needs as Hon. Secretary, accounts, cleaning up past admin lapses and introducing more cost effective IT solutions for email, membership management, accounting and website administration.
2. Financials – Revenue came mainly from subscriptions and registration fee for ASC. SIAE suffered a loss due to disposal of investment in ATTC. Amount of $320K sold for $10K. SIAE net loss for FY 2020/2021 was $315,500.14
3. Messrs Chandran Sanmugam and Fung Yee Tik were appointed as internal auditors for 2-year term from 2021-2023.

# MISCELLANEOUS

1. Intern (Ivan Ong Jing Rui) employment Jan-May 2021. Manager, Tan Xi Min, hired Jan-Apr 2022 for assistance in accounting and SATEC administration.
2. Meeting cycle of Principal Office Bearers (POB) and ExCo was changed to 2nd and 4th week of every month respectively. Treasurer to distribute financial reports on the 3rd week of every month relating to the previous month’s financial status.
3. Relationship between SIAE and SIAE-C (now changed to SARC) to be established to ensure good accountability and protection for Directors and ExCo from financial and legal risks.