**MINUTES OF 46th ANNUAL GENERAL MEETING   
Thursday, 11 Nov 2021 at 1900hrs**

**Held Online via Zoom Conference**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Attendance   |  |  | | --- | --- | | 1 | Lim Yeow Khee | | 2 | Michael Daniel | | 3 | Darrel Chua | | 4 | Leonidas Chua Chin Teck | | 5 | Kelvin Ong | | 6 | William Goh | | 7 | Mike McCormack | | 8 | Toh Mun Wah | | 9 | Jackie Chen Pai | | 10 | George Goh Eng Geok | | 11 | Chandran Sanmugam | | 12 | Lim Poh Ghee | | 13 | Yong Kit Meng | | 14 | Lai Chee Wai | | 15 | Mervyn Sirisena | | 16 | Chee Cheow Eng | | 17 | Philip Wong | | 18 | Alan Lim | | 19 | Xavier Liu | | 20 | Dave Poh | | 21 | Lloyd Ernest Lazaro | | 22 | Ivan Neo | | 23 | David Teo | | 24 | Kenneth Yeo | | 25 | Azir Nazeer | | 26 | Yasantha Pathirana | | 27 | Wong Yoon Sang | | 28 | Michael Loong | | 29 | George Brian | | 30 | Fong Hoong Goon | |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | **OPENING OF 46th AGM** | | | **ACTION** |
| 1.1 | Hon. Secretary, Darrel Chua welcomed all members to the 46th Annual General Meeting (AGM) held over zoom due to COVID restrictions. At 1915h, he confirmed that there was a quorum and declared the AGM open. | | | Info |
|  |  | | |  |
| 2 | **AGENDA ITEM 1 - The President’s Introduction** | | |  |
| 2.1 | President started the AGM proceeding by requesting members present to observe a minute silence in remembrance of the recent passing of SIAE founding President, Mr Poon Chia Wee. President wrote an eulogy and an online Condolence Book was also put up on SIAE website as tribute to Mr Poon. | | | Info |
| 2.2 | President retraced how Mr Poon Chia Wee had the vision and drive to start ASLAE (Association of Singapore Licensed Aircraft Engineers) which then become SIAE today. He recalled the major events that shaped SIAE over the years and that that SIAE had already completed the original missions and it is time to move to a new chapter. He would like to work with new Exco members to redefine SIAE missions and even change organization legal entity structure, if necessary. President added that the most urgent priority now is to focus on SATEC 2022 (Singapore Aerospace Technology and Engineering Conference) that will take place on 16 Feb 2022. | | | Info |
|  |  | | |  |
| 3 | **AGENDA ITEM 2 - Confirmation of Minutes of the 45th Annual General Meeting** | | |  |
| 3.1 | As there was no amendment, the 45th AGM minutes is confirmed.  Proposer: Mike Daniel  Seconder: Kelvin Ong | | | Info |
|  |  | | |  |
| 4 | **AGENDA ITEM 3 - Matters arising from Minutes of the 45th Annual General Meeting** | | |  |
| 4.1 | There was no Matters Arising from the Minutes of the 45th Annual General Meeting. | | | Info |
|  |  | | |  |
| 5 | **AGENDA ITEM 4 - To receive and confirm the Executive Committee’s Annual Report and Financial Report for Financial year ending 31 Mar 2021.** | | |  |
| 5.1 | Hon. Secretary Darrel Chua presented the Annual Report. | | | Info |
| 5.1.1 | Hon Sec, Mr Darrel Chua reported on the milestones events that occurred during FY ending 31 Mar 2021. He reported that that SIAE continued to operate without full time admin staff. We successfully organized the Aviation Safety Competition - Category B competition, in partnership with PJE Pte Ltd. It attracted participation from 76 students in 21 teams from different schools and institutions. The Finals was held on 30 Jan 2021 and Guest of Honor was Mr Chua Hock Hai, SVPHR from SIAEC. There was one Webinar held on 19 Nov 2020 “Future of Aviation” with speakers from Airbus and NTU, moderated by President. | | | Info |
| 5.1.2 | Darrel highlighted that two issues of Vortex were published and past copies are available for download at our website. Current membership stands at 6 Corporate and 96 Individual members, 41 Life members and 4 Student Members. | | | Info |
| 5.1.3 | As of 19 Jun 2021, SIAE has sold its 100% shares of Air Transport Training College Pte Ltd (ATTC) to Vaayu Pte Ltd for SGD10,000 and all debts, losses and other liabilities of ATTC to be assumed by Vaayu. SIAE Consultant was focusing on supporting the sale of ATTC to Vaayu and there was no other business activity. | | | Info |
| 5.1.4 | The Annual Report for FY2020/2021 was confirmed by the meeting.  Proposer: Ivan Neo  Seconder: Mike McCormack | | | Info |
| 5.2 | As Hon. Treasurer Cai Zhuohan was unable to attend the AGM, Hon Sec Darrel Chua presented the Financial Report on his behalf. The Financial Statements had been reviewed and signed off by our Internal Auditors. | | | Info |
| 5.2.1 | Darrel reported that there was revenue derived from membership subscriptions, and registration fees from Aviation Safety Competition. The major loss was for the Disposal of Investment on ATTC which amount to S$320,000 as SIAE only received token sum of SGD10K from Vaayu Pte Ltd for ATTC. As a result, the new owner Vaayu assumed all liabilities and ATTC no longer has any legal relationship with SIAE. SIAE net loss for FY2020/2021 was S$ 315,500.14 . | | | Info |
| 5.2.2 | The Financial Report for the FY2020/2021 was confirmed and accepted at the AGM.  Proposer: Leon Chua  Seconder: Mike Daniel | | | Info |
|  |  | | |  |
| 6 | **AGENDA ITEM 5 – Matters arising from the Annual Report and Financial Report for FY 2020/2021** | | |  |
| 6.1 | There was no matter arising from the Annual Report and Financial Report for FY 2019/2020. | | | Info |
|  |  | | |  |
| 7 | **AGENDA ITEM 6 – To elect SIAE Executive Committee for 2021-2023** | | |  |
| 7.1 | As there was insufficient nomination received prior to the AGM, nominations were reopened at the AGM for Executive Committee positions. | | | Info |
| 7.2 | Hon Sec (Darrel) announced that there was no nomination for the position of President. As Mr Lim Yeow Khee has served beyond the 6-year limit as President, a resolution to seek AGM approval to nominate Mr Lim Yeow Khee as President, SIAE for another term is needed.  Proposer: William Goh  Seconder: Mike Daniel | | | Info |
| 7.3 | The AGM unanimously approved the resolution to nominate Mr Lim Yeow Khee as President, SIAE for another term. | | | Info |
| 7.4 | As there was no contest, the following Exco positions were confirmed for a term of 2 years from 2021 to 2023. | | | Info |
| 7.5 | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **No.** | **Position** | | **Name** | **Proposer** | **Seconder** | | 1 | | President | Lim Yeow Khee | William Goh | Mike Daniel | | 2 | | 1st Vice President | Mike Daniel | Lim Yeow Khee | Kelvin Ong | | 3 | | 2nd Vice President | No nomination |  |  | | 4 | | Honorary Secretary | Yong Kit Meng | Lim Yeow Khee | Leon Chua | | 5 | | Asst Honorary Secretary | Lim Poh Ghee | Lim Yeow Khee | Leon Chua | | 6 | | Honorary Treasurer | David Teo | Leon Chua | Kelvin Ong | | 7 | | Asst Honorary Treasurer | Alan Lim | Darrel Chua | Kelvin Ong | | 8 | | Committee Member | Leonidas Chua | Darrel Chua | Kelvin Ong | | 9 | | Committee Member | Mike McCormack | Leon Chua | Mike Daniel | | 10 | | Committee Member | Yasantha Pathirana | Azir Nazeer | Darrel Chua | | 11 | | Committee Member | Fong Hoon Goon | Lim Yeow Khee | Kelvin Ong | | 12 | | Committee Member | Kelvin Ong | Leonidas Chua | Lim Yeow Khee | | | | Info |
|  |  | | |  |
| 8 | **AGENDA ITEM 7 - To confirm the re-appointment of Ruth Chia & Co as our Honorary Legal Advisor.** | | |  |
| 8.1 | Mr Lim Informed that Ms Florence Chew has indicated her wish to relinquish Ruth Chia & Company’s position of Honorary Legal Advisor of SIAE. Mr Lim proposed that we do not need an Honorary Legal Advisor. The meeting voted unanimously to abolish the position of a Legal Advisor for the time being.  Proposer: Lim Yeow Khee  Seconder: Leon Chua | | | Info |
| 8.2 | Mr Lim will liaise with Ms Florence Chew to proceed with the resignation of Ruth Chia & Company as the Honorary Legal Advisor of SIAE. | | | Action – Lim Yeow Khee |
|  |  | | |  |
| 9 | **AGENDA ITEM 8 – To discuss any other business of which notice has been given in writing to the Hon. Secretary not less than ONE week before the date of this meeting.** | | |  |
| 9.1 | Hon Sec, Darrel announced that the secretariat has not received any formal notice of any other business one week prior to the AGM. | | | Info |
| 10 | **AGENDA ITEM 9 - Any other business** | | |  |
| 10.1 | Hon Fellow Mervyn Sirisena proposed that the new Exco consider formal collaboration between IES (Institution of Engineers Singapore) and SIAE as a new initiative. He sees only win-win situation especially in tapping SIAE members expertise to conduct professional training not just for aerospace sectors but also other industry sectors under IES. VP, Mike Daniel responded that SIAE can meet IES team to further explore the collaboration opportunities and if necessary, call for a EOGM (Extraordinary General Meeting) to seek members’ mandate. Member Ivan Neo expressed his support for Mervyn’s proposal as IES has strong support from wide ranging engineering sectors and it has strong secretariat support to augment SIAE operations. Member Chee Cheow Eng also supported Mervyn’s proposal and felt that there is opportunity for retired SIAE members can continue to contribute to the aerospace sector. | | | Info |
|  |  | | |  |
| 11 | **AGENDA ITEM 10 – Adjournment** | | |  |
| 11.1 | There being no further matters, President adjourned the meeting at 2130h. In closing, the President would like to thank the ExCo for their hard work and to members for their attendance at the AGM. | | | Info |
|  | | | | |
| Recorded by | | Vetted by | Approved by | |
| Darrel Chua (Past Hon Sec) | | Yong Kit Meng (Hon Sec) | Lim Yeow Khee (President) | |
|  | |  |  | |
| 28 Dec 2021 | | 12 Jan 2022 | 26 Jan 2022 | |